

MINUTES

Regular Meeting
Cleveland County Water Board Room

November 13, 2018
Tuesday, 7: 00 P.M.

Present: Chairman Donald O. Melton, presiding; Vice Chairman Dewey Cook, Secretary Bill Cameron, Commissioners Amy Bridges, John Taylor and Tony Brooks, General Manager Brad Cornwell and Attorney Tim Moore. Treasurer Pete Pedersen was absent.

Chairman Melton called the meeting to order at 7:00 PM, welcomed all who were in attendance and recognized Tony Brooks who gave the invocation and Chairman Melton led the *Pledge of Allegiance*.

A. Approval of agenda:

Chairman Melton asked Commissioners if anyone had any questions related to the adoption of the agenda. Mr. Cornwell noted that Commissioners had an updated packet with Items E-1, E-2 and E-3 at their seat and the motion to adopt the agenda need to include adopting the amended agenda to include updated items E-1, E-2 and E-3. With no questions, Chairman Melton requested a motion to approve the agenda and amended.

1) Motion to adopt the proposed agenda

ACTION TAKEN: Upon a motion by Mr. Cook and second by Mrs. Bridges, the Board of Commissioners voted unanimously to approve the agenda as amended.

B. Public Comment:

Chairman Melton requested the time for Public Comment and Mr. Cornwell noted that no one had signed up for Public Comment.

C. Consent Agenda:

Action Taken: Chairman Melton presented the Consent Agenda Items. Upon a motion by Mr. Brooks second by Mr. Cameron the Board of Commissioners voted unanimously to approve the Consent Agenda. The Consent Agenda consisted of the following items:

- 1) Approval of the Minutes of the Regular Meeting of October 9, 2018.

D. Unfinished Business:

No unfinished business was discussed.

E. New Business:

- 1) Consideration of Resolution Number 17-2018 A Resolution Awarding the Bid for the Cleveland County Water Treatment Plant – Renovation of Filters 1-4 to Roberts Filter Holding Company.

Mr. Cornwell explained that this item was budgeted for in the annual operating budget this year and reminded Commissioners that Filters 5&6 and 7&8 had been rebuilt in prior years. Mr. Cornwell noted that only two bids were received for this item since it was an informal bid process and only specialized contractors would be able to complete this work. He stated that the apparent low-bidder was Roberts Filter Holding Company in the amount of \$306,765.00 and asked Commissioners to award to them. He also noted that Roberts Filter had a long and good reputation for this type of work and was the same contractor who installed the filters in 1983 during the original construction.

Action Taken: Upon a motion by Mr. Taylor, second by Mr. Cook, the Board of Commissioners voted unanimously to adopt Resolution Number 17-2018 A *Resolution Awarding the Bid for the Cleveland County Water Treatment Plant – Renovation of Filters 1-4 to Roberts Filter Holding Company.*

- 2) Consideration of Resolution Number 18-2018 A Resolution Making a Tentative Award of Bid for the Lattimore Area Water Line Project.

Mr. Cornwell explained this was contract A of a larger project to construct a new elevated storage tank on the West side of Cleveland County near Lattimore and that contract A included the new 12" line construction. Funding has been secured from NCDEQ in the amount of \$3,833,600. The apparent low-bidder was Two Brothers Utilities in the amount of \$1,095,896.63 and was below the grouped budget for the loan amount. Mr. Cornwell noted that NCDEQ would have to review the bid process

and make certain that all applicable bid laws were followed and then they would notify us to begin the project. This was explained as the reason for the “tentative” award of bid subject to the NCDEQ approval. Mr. Cornwell recommended approval of Resolution Number 18-2018.

Action Taken: Upon a motion by Mr. Cook, second by Mr. Brooks, the Board of Commissioners voted unanimously to adopt Resolution Number 18-2018 A *Resolution Making a Tentative Award of Bid for the Lattimore Area Water Line Project.*

3) Consideration of Resolution Number 19-2018 A Resolution Making a Tentative Award of Bid for the Lattimore Area Water Tank Project.

Mr. Cornwell explained this was contract B of a larger project to construct a new elevated storage tank on the West side of Cleveland County near Lattimore and that contract B included only the new 750,000-gallon elevated storage tank. Funding has been secured from NCDEQ in the amount of \$3,833,600. The apparent low-bidder was CB&I LLC in the amount of \$1,751,667.00 and was below the grouped budget for the loan amount. Mr. Cornwell noted that NCDEQ would have to review the bid process and make certain that all applicable bid laws were followed and then they would notify us to begin the project. This was explained as the reason for the “tentative” award of bid subject to the NCDEQ approval. Mr. Cornwell recommended approval of Resolution Number 19-2018.

Action Taken: Upon a motion by Mr. Brooks, second by Mrs. Bridges, the Board of Commissioners voted unanimously to adopt Resolution Number 19-2018 A *Resolution Making a Tentative Award of Bid for the Lattimore Area Water Tank Project.*

F. General Manager’s Report:

Mr. Cornwell began with the financial reports for October. He noted that usage was down and thus revenue was under budget. He stated that CCW had not received the Local Option Sales Tax for October. He also noted the overages in overtime for the prior month as well as an expenditure of \$358,560 for radio read meters. Mr. Cornwell reviewed the Maintenance Report, Water Plant report and Billing Report. Water plant usage was an

average of 3.69 MGD in October. Maintenance completed a replacement of 2,037 LF on Ball Park Road. Billing report numbers were corrected due to an error and properly reflected as follows: Usage of 111,500,602 and revenue of \$577,061.38 which was an 11.85% usage decrease from September, a 12.7% revenue decrease, and a 2.9% usage decrease from October 2017.

Mr. Cornwell gave an update on the Fallston water line project and noted that little work had been completed due to the tremendous amount of rainfall over the last month. He updated Commissioners on the Marion Street pump station project and the status of the engineer's preliminary work. He noted that the bids had been received for Golden Valley, Poplar Springs and Crest Drive had been received and were within budget, he gave an update on the Clearwell and High Service pump station project noting that the funding application had been submitted and reduced from \$9.91 million down to \$7.56 million due to NCDEQ's request to eliminate the transmission line. Mr. Cornwell also reviewed the Christmas Parade Schedule with Commissioners and asked for feedback because they needed to get registered for the applicable parades.

G. Board Members Announcement and Remarks

Chairman Melton asked for Commissioners Announcements and Remarks. Mrs. Bridges reminded Commissioners about the December CAGO meeting and Chairman Melton asked Mr. Cornwell if he would verify the date and time.

H. Closed Session

- 1) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body in accordance with NCGS 143-318.11 (a)(1), and to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee in accordance with NCGS 143-318.11 (a)(6) and to approve the minutes of the Closed Session of October 9, 2018.

Action Taken: Upon a motion by Mr. Cook, second by Mr. Brooks, the Board of Commissioners voted unanimously to go into Closed Session for the stated reasons at 7:35 PM.

Action Taken: Upon a motion by Mr. Cook, second by Mr. Taylor, the Board of Commissioners returned to Open Session at 7:53 PM.

General Manager Brad Cornwell checked to make sure there were no public remaining to be invited back into the meeting and there were none.

I. Adjournment

Action Taken: Chairman Melton called for a motion to adjourn. Upon a motion by Mrs. Bridges, second by Mr. Taylor the Board of Commissioners voted unanimously to adjourn at 7:54 PM.

Respectfully submitted,

Bill Cameron

Bill Cameron
Secretary

