

MINUTES

Regular Meeting
Cleveland County Water Board Room

June 11, 2019
Tuesday, 7: 00 P.M.

Present: Chairman Donald Melton; presiding, Vice Chairman Dewey Cook, Treasurer Pete Pedersen, Secretary Bill Cameron, Commissioners John Taylor and Tony Brooks, General Manager Brad Cornwell and Attorney Tim Moore. Commissioner Amy Bridges was absent.

Chairman Donald Melton called the meeting to order at 7:00 PM, welcomed all who were in attendance and recognized Secretary Bill Cameron who gave the invocation and Treasurer Pete Pedersen led the *Pledge of Allegiance*.

A. Approval of agenda:

Chairman Melton asked Commissioners if anyone had any questions related to the adoption of the agenda. With no questions, he requested a motion to approve the agenda.

1) Motion to adopt the proposed agenda

ACTION TAKEN: Upon a motion by Mr. Pedersen and second by Mr. Taylor, the Board of Commissioners voted unanimously to approve the agenda.

B. Public Hearing:

Chairman Melton requested the time for the FY 2019-2020 Budget Public Hearing. Chairman Melton opened the public hearing at 7:04 and closed the public hearing at 7:05. Mr. Cornwell noted that no verbal or written comments or questions were received from the public and no one was present or had signed up to speak at the Public Hearing.

1) Proposed Fiscal Year (FY) 2019-2020 Annual Operating Budget for Cleveland County Water

a) Consideration of Fiscal Year (FY) 2019-2020 Budget Ordinance:
Ordinance No. 4-2019

ACTION TAKEN: Upon a motion by Mr. Cook, second by Mr. Pedersen, the Board of Commissioners voted unanimously to adopt Ordinance Number 4-2019 A *FY 2019-2020 Annual Operating Budget for Cleveland County Water*

b) Consideration of Fiscal Year (FY) 2019-2020 Supplemental Budget Ordinance: Ordinance No. 5-2019

ACTION TAKEN: Upon a motion by Mr. Pedersen, second by Mr. Cook, the Board of Commissioners voted unanimously to adopt *Supplemental Budget Ordinance No. 5-2019*

C. Public Comment:

Chairman Melton requested the time for Public Comment and Mr. Cornwell noted that no one had signed up for Public Comment.

D. Consent Agenda:

Action Taken: Chairman Melton presented the Consent Agenda Items. Upon a motion by Mr. Brooks second by Mr. Taylor the Board of Commissioners voted unanimously to approve the Consent Agenda. The Consent Agenda consisted of the following items:

- 1) Approval of the Minutes of the Regular Meeting of May 14, 2019
- 2) Approval of the Minutes of the Special Meeting of May 23, 2019
- 3) Consideration of Ordinance Number 6-2019 A FY 2018-2019 Budget Ordinance Amendment for Cleveland County Water Amendment No. 2

E. Unfinished Business:

No unfinished business was discussed.

F. New Business:

- 1) Consideration of Resolution of Resolution Number 11-2019 A Resolution Accepting Willis Engineers As The Most Qualified To Perform Work Related To The Clearwell and High Service Pump Station Project for Cleveland County Water

Mr. Cornwell explained the process of request for qualifications for an engineer for the clearwell and high service pump station project. This project with funding through the NCDEQ requires a qualified engineer to oversee the project from start to completion. The request was advertised on the CCW website and in the Charlotte Observer newspaper. The engineering firms presenting proposals were Willis Engineers and Withers Ravenel. The staff reviewed the proposals with a grading sheet and determined that Willis Engineers was more qualified to do this type of work. This resolution is to accept the proposal presented and begin the negotiating process for the contract of the engineering for the clearwell and high service pump station project and to select Willis Engineers as the Engineer of Record for his project.

Action Taken: Upon a motion by Mr. Cameron, second by Mr. Taylor, the Board of Commissioners voted unanimously to adopt Resolution Number *11-2019 A Resolution Accepting Willis Engineers As The Most Qualified To Perform Work Related To The Clearwell and High Service Pump Station Project for Cleveland County Water*

G. General Manager's Report:

Mr. Cornwell began with the financial reports and noted that there were five payrolls in the salary accounts for May. The April meeting discussion contained information about the water sales being less than predicted because of the rain received in this fiscal year. The budget ordinance adopted in the consent agenda assisted in balancing this fiscal year budget and correcting the water sales revenue. The revenues for May were increased by the lack of rain and customers using more water for irrigation. This increase in revenue also assisted in balancing the water sale revenue for the end of the year. The billing numbers were up from the previous month and more than the prior year. Mr. Cornwell continued with the maintenance report. The line extensions for Jackson White Road, Lail, and Ledford Road have been completed by the maintenance department. Customers came in to pay for their water meter tap fees and the water lines were installed to provide services. The Fallston project continues to progress. The project has been slow, and the contractor has been difficult to deal

with. The contractor has been put on notice because of the delay in the installation. The Town of Fallston is paying for the project but CCW is administering the project on their behalf. The contractor has been notified that liquidated damages will be enforced. The liquidated damages are \$500.00 a day. The contract calls for substantial completion by June 22, 2019. The definition of substantial completion means that the water lines are in service, pressurized, the water meters are tied over and ready for the customer to use. This doesn't include yard repairs, sidewalk repairs, driveway asphalt and concrete repairs. Mr. Cornwell attended the Town of Fallston the last monthly board meeting. The Town of Fallston expressed appreciation for all that has been done with assistance to this project. Mr. Cornwell noted appreciation to Jeff Earl, Utility Director, for his hard work and dedication to this project. The Lattimore Tank project progresses also and is at 90% completion. Mr. Cornwell noted that this contractor works hard and cares about the job that they are contracting. Mr. Cornwell shared a letter from NCDEQ concerning a new rule regulation about the source water protection plan. CCW currently has a water assessment plan. The water assessment plan will become part of the source water protection plan. The source water protection plan was voluntary until January 1, 2019. This plan will need to be in place in the next three years. It will detail zoning concerns and hazards that may be of issue for the water source. This part of the plan will require assistance with Cleveland County. The plan will detail the course of action if something unforeseen happens to the water source. Mr. Cornwell and Mr. Earl have met with McGill Associates to begin the process of creating this plan. McGill Associates is familiar with these plans and has already assisted with the current source water assessment plan, the emergency management plan and the dam safety plan. These plans will combine into the source water protection plan. Once the plan is completed, it will require board approval through a resolution to be adopted. Karen Brackett received a customer compliment in a letter for assisting a customer with her deceased parents water account. Cyndi Hannon received a letter concerning assistance with a water leak adjustment. Jacob Wiggins, Meter Reader, received a telephone compliment from a customer for assisting in explaining a water leak and helping them understand. Mr. Cornwell noted that in the past the August monthly meeting was canceled due to vacations and the American Legion World Series

Baseball games and asked if the August meeting would be held or cancelled this year. The members agreed to cancel the August meeting and have the notice ready at the next meeting.

H. Board Members Announcement and Remarks

Chairman Melton called for comments and remarks. The members had no comments or remarks.

I. Closed Session

- 1) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or other proposed contract for the acquisition of real property by purchase, option, exchange or lease in accordance with NCGS 143-318.11 (5).

Action Taken: Upon a motion by Mr. Brooks, second by Mr. Pedersen, the Board of Commissioners voted unanimously to go into Closed Session at 7:20 PM.

Action Taken: Upon a motion by Mr. Pedersen, second by Mr. Taylor, the Board of Commissioners returned to Open Session at 7:50 PM.

Action Taken: Upon a motion by Mr. Pedersen, second by Mr. Cook, the Board of Commissioners voted unanimously to authorize the General Manager to complete a property purchase between John Elmore, III and wife, Sandy Lang Elmore to Cleveland County Water in the amount of \$40,000.00.

Action Taken: Upon a motion by Mr. Taylor, second by Mr. Brooks, the Board of Commissioners voted unanimously to authorize the General Manager to complete a property purchase between Mrs. Betty Hord and Cleveland County Water in the amount of \$80,000.00.

Action Taken: Upon a motion by Mr. Brooks, second by Mr. Pedersen, the Board of Commissioners voted unanimously to acknowledge the following:
In acceptance of the property from Mrs. Betty Hord to Cleveland County Water, the Cleveland County Water Board of Commissioners shall acknowledge that Mrs. Betty Hord sold the land to Cleveland County Water

for the purposes of a Greenway and access to the 1st Broad River in loving memory of her late husband, Mr. Richard Hord, Sr., for his love and affection of the Town of Lawndale, the 1st Broad River and surrounding community.

I. Adjournment

Action Taken: Chairman Melton called for a motion to adjourn. Upon a motion by Mr. Pedersen, second by Mr. Taylor the Board of Commissioners voted unanimously to adjourn at 7:54 PM.

Respectfully submitted,

Bill Cameron

Bill Cameron
Secretary

